



European Union's REKconstructed content in 3D to Impact XR experiences

## 3D Digitisation Guidelines

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Cyprus University of Technology



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the European Union

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# Who we are

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## MNEMOSYNE – The Goddess of Memory in ancient Greek Mythology

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## MNEMOSYNE – The Goddess of Memory in ancient Greek Mythology



The name of their Temple was: **Mouseion** (Μουσείον)

# THEREFORE, ...

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**When we digitise in Cultural Heritage ... It is all about ...**

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- **High Quality of results**

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## Before you start digitising...

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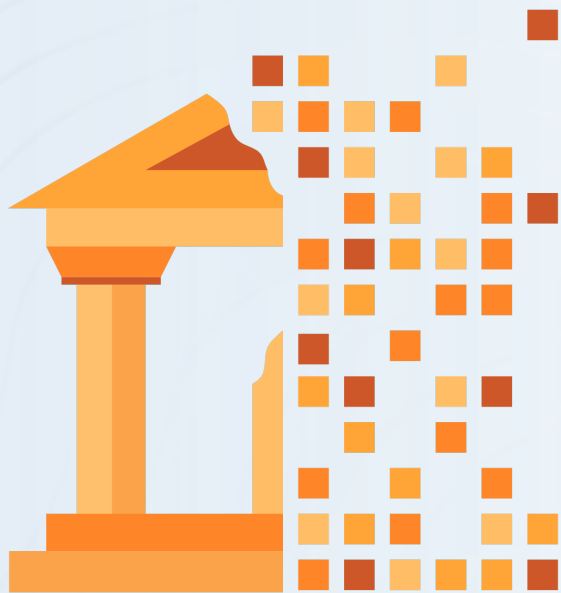
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# STUDY ON QUALITY IN 3D DIGITISATION OF TANGIBLE CULTURAL

# Planning

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## Fail to plan ... Plan to fail

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ahead will find trouble at his door”*

Confucius c. 551 – c. 479 BCE



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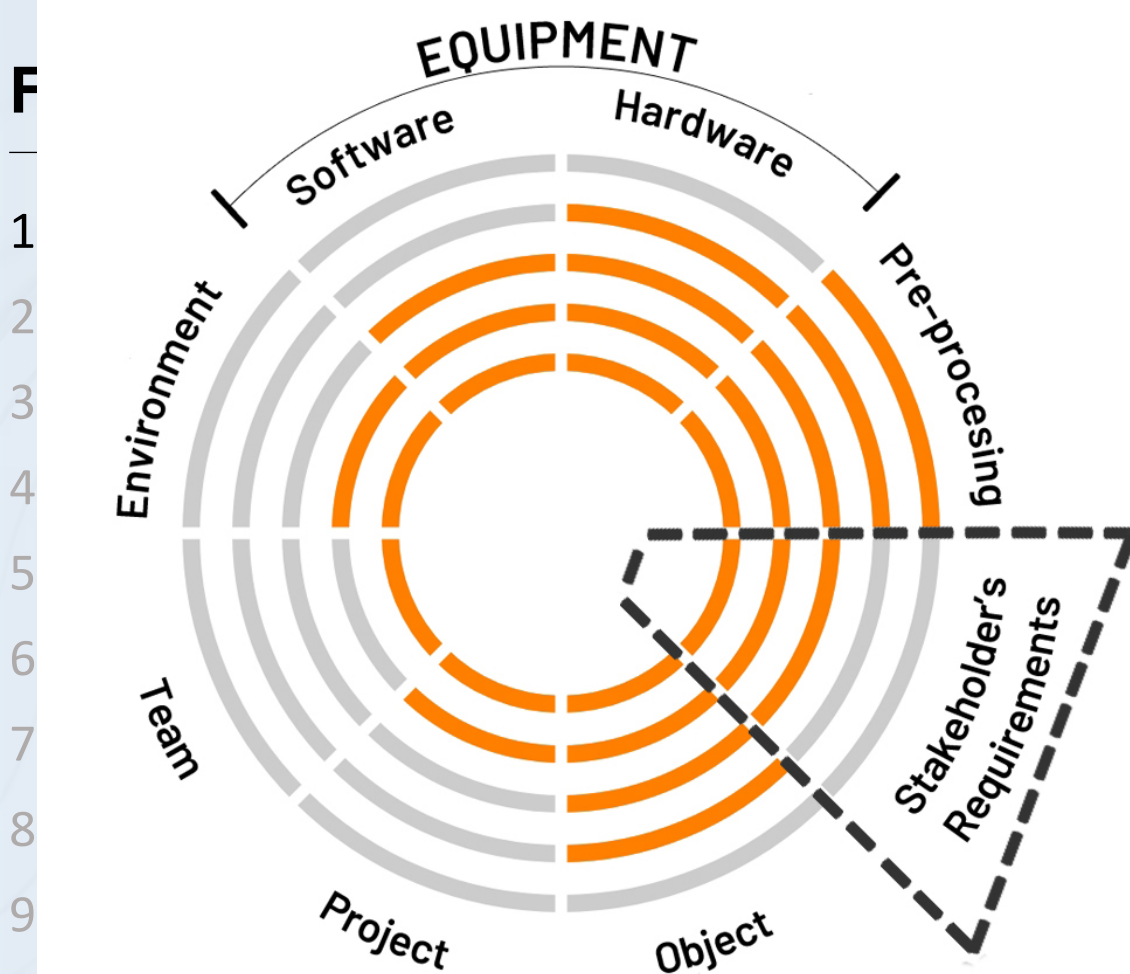
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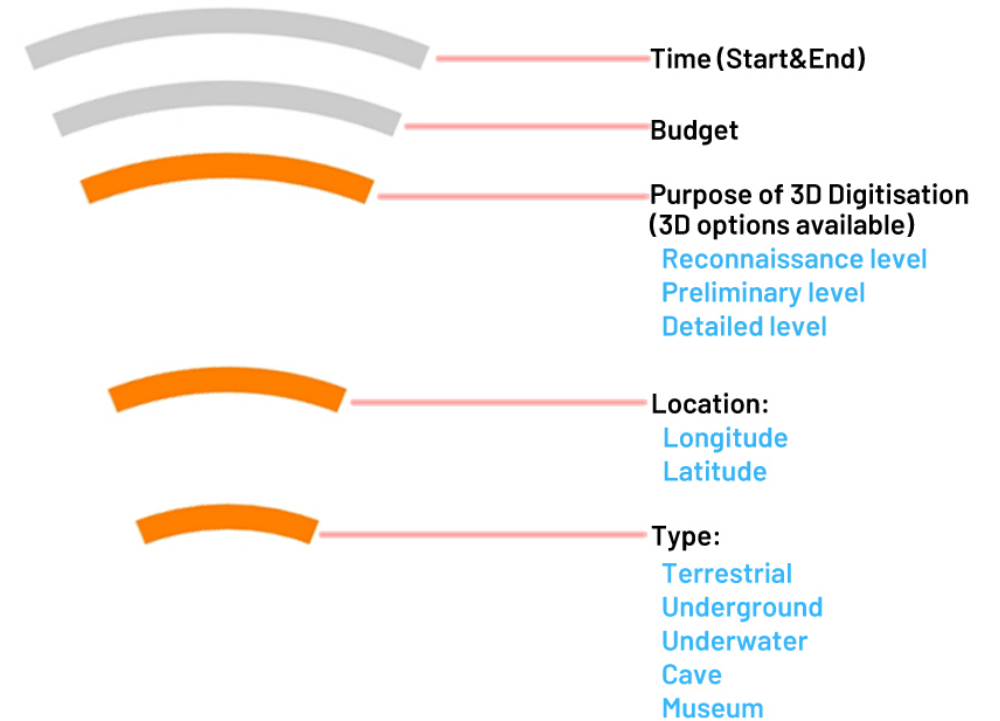
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1. Expectations?
  - Realistic?
  - Well defined or vague?
  - Appropriate?
2. Deliverables?
  - Realistic?
  - Data or product?
  - Level of documentation required?
3. Deadlines?
  - Realistic?
  - Achievable?
  - Budget?

# Planning



## Stakeholder's Requirements



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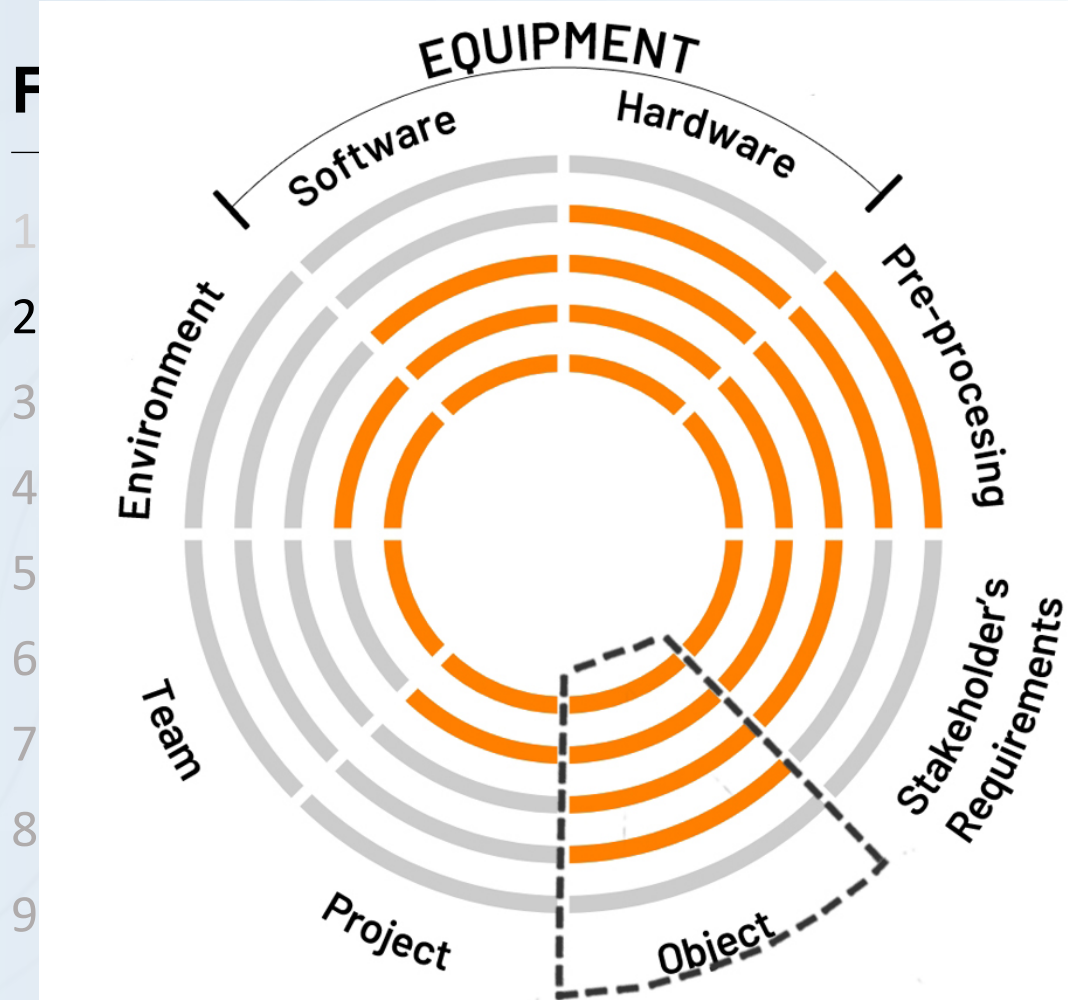
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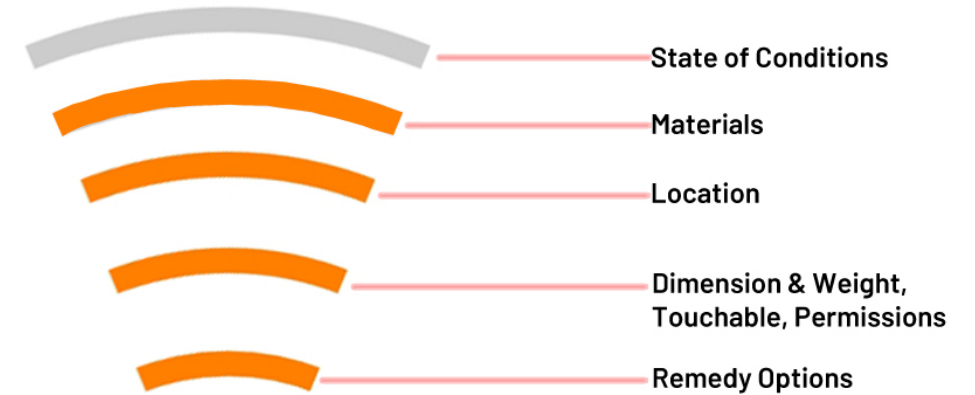
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1. What are the digitisation conditions like?
  - Vegetation cover/clearance
  - Overhanging powerlines (UAV)
  - Public access/disturbance to work
  - Condition of object (fragile, reflective, etc.)
2. Are there Health & Safety concerns?
  - High visibility/Protective clothing?
  - Access to shade, water, food and facilities
  - Prevailing weather/environmental conditions
3. Logistics
  - Transportation to site
  - Electricity provision

# Planning



## Object



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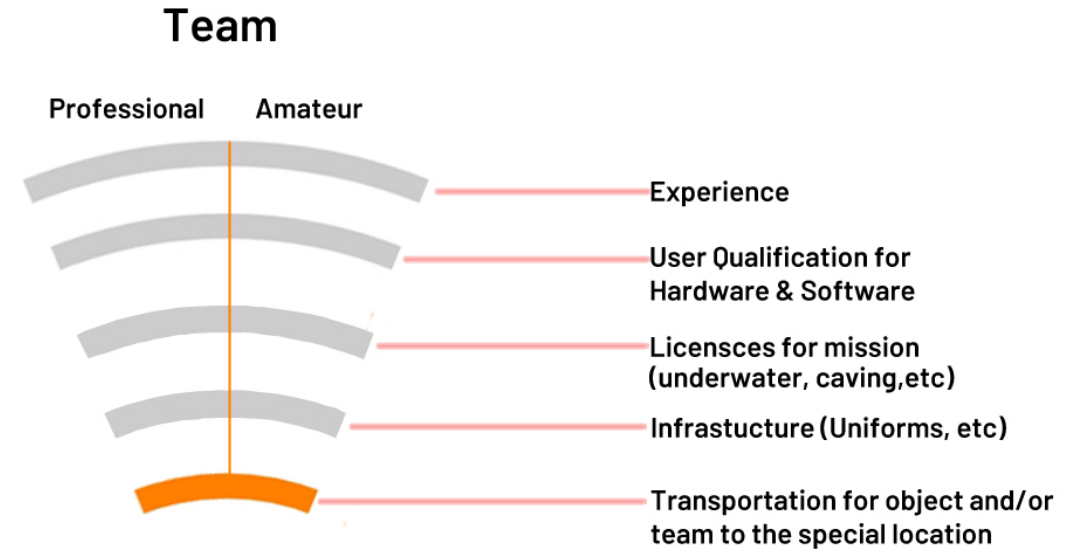
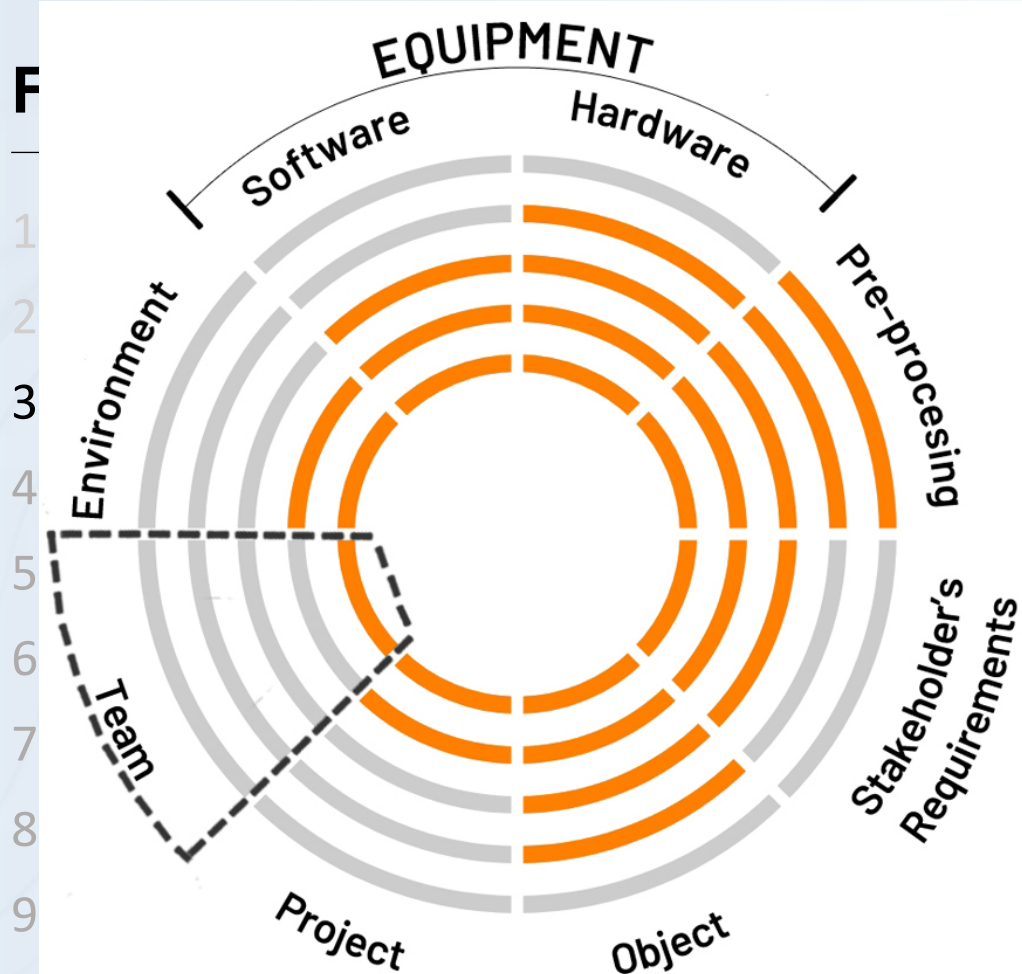
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1. Who will do the work?
  - Internal staff?
  - External staff?
  - Contract staff?
2. What skills will be needed?
  - Level of experience?
  - Specialist licences?
  - Training requirement?
3. Who else is needed?
  - Human Resources?
  - Finance/accountants?
  - Specialist support staff?

# Planning



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1. Who is funding the work?
  - Budget allocation
  - Single source or co-financed?
2. Who “owns” the object?
  - Ethical considerations
  - Permissions to digitise the object
  - Permits and access
3. Who will own the data?
  - Intellectual property rights
  - Open access data/CC licensing
  - Rights for end product/derivatives
  - GDPR compliance
  - Long term preservation planning

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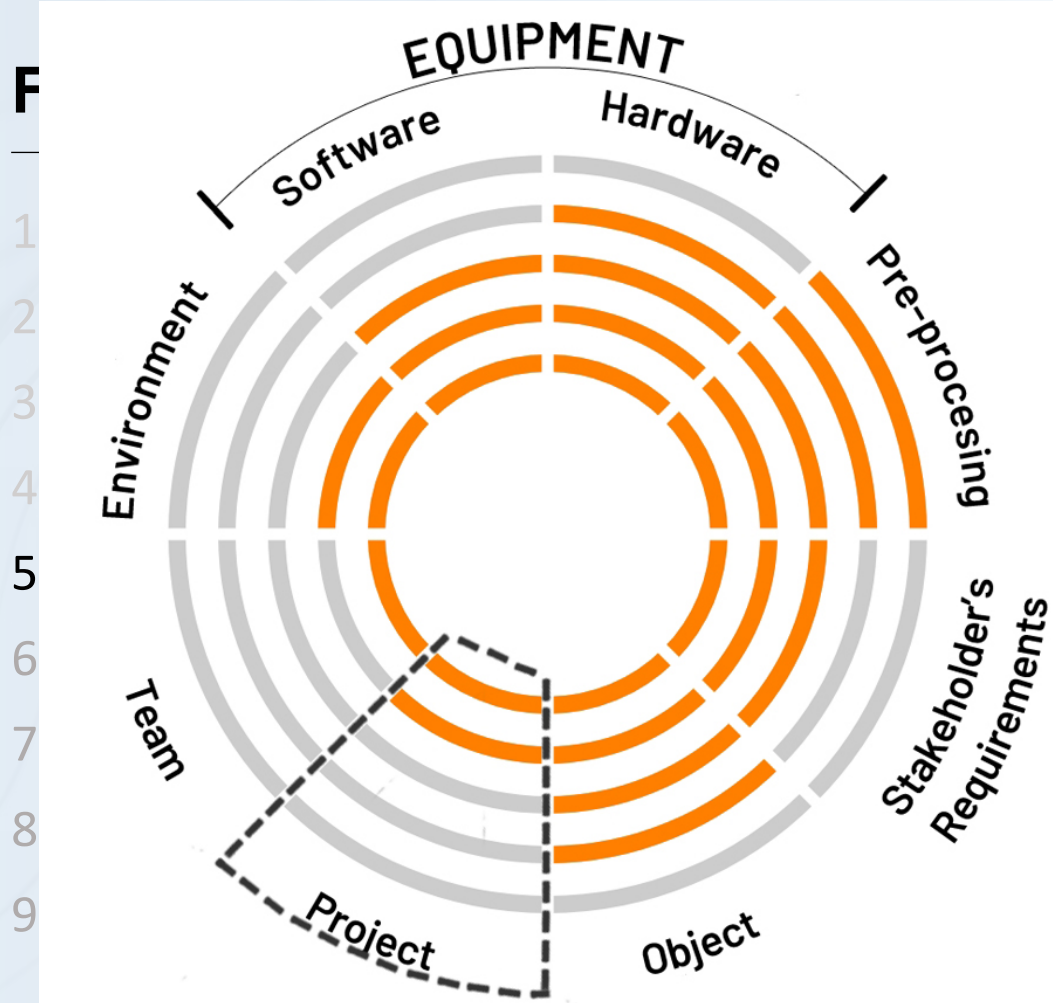
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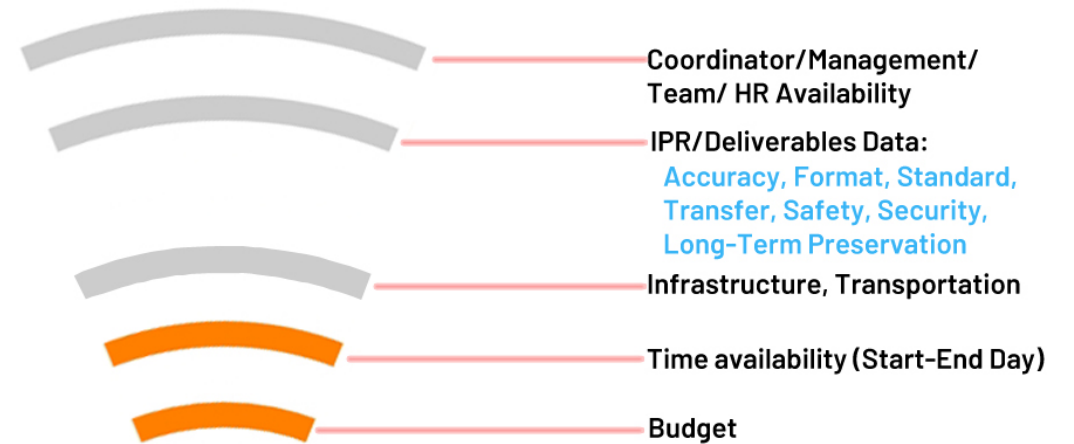
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1. What is the scope of the digitisation?
  - Target object(s)
  - Types of data to be recorded?
2. What is the objective of the digitisation?
  - Digital documentation?
  - Creation of a product?
  - General or specific use case?
3. What needs to happen when?
  - Project timeline
  - Staff availability
  - Object access (opening times etc)
  - Deadlines, milestones and delivery dates

# Planning



## Project



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1. Check method of digitisation
  - Is it “the right tool for the job”?
  - Appropriate?
  - Practical?
2. Check method matches requirements
  - Accuracy/resolution
  - Colour/Thermal/Hyper-spectral imagery?
  - Scale
3. Check equipment and software
  - Up to date (including firmware)
  - Licenced for use and use case
  - Preconditions (internet connection etc)
  - Device calibration

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- 1. Agree with stakeholder**
  - Data file format
  - Metadata and paradata recording
  - Naming conventions
  - Common lexicon of terms
- 2. Inform team**
  - Write it down!
  - Include reference copy in fieldwork folder

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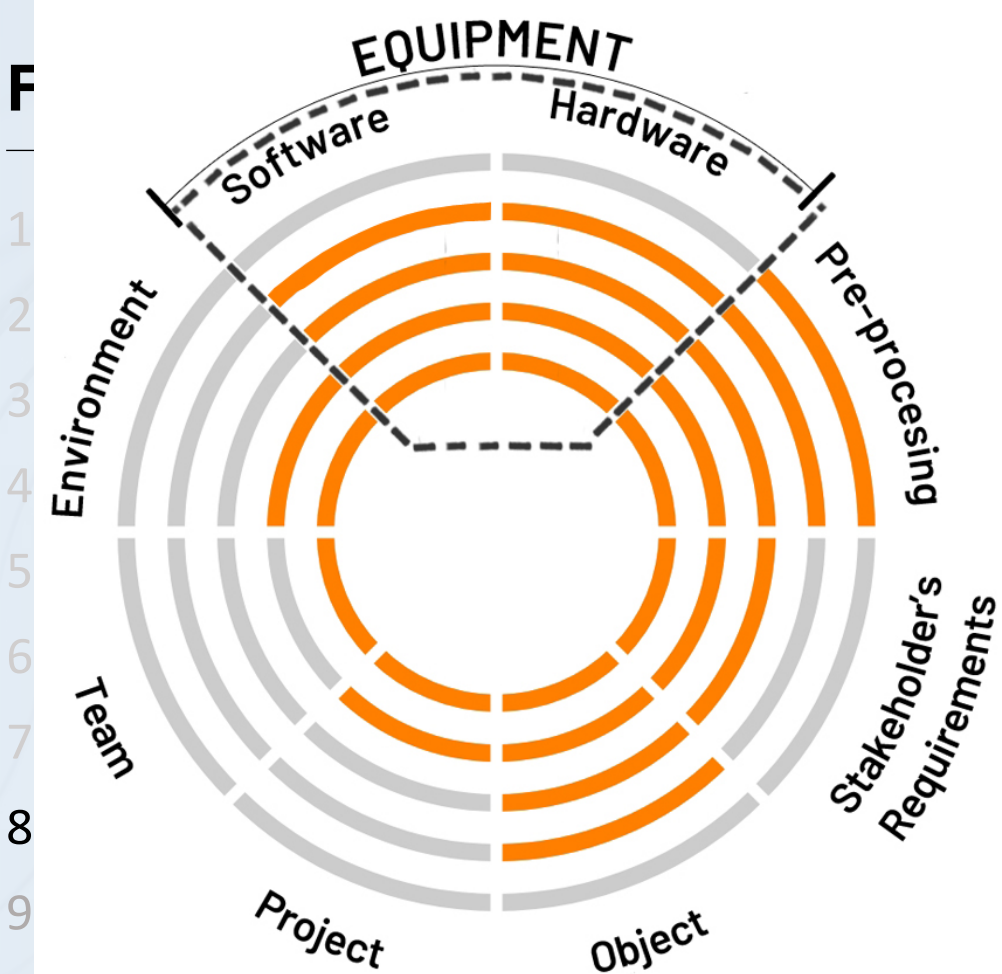
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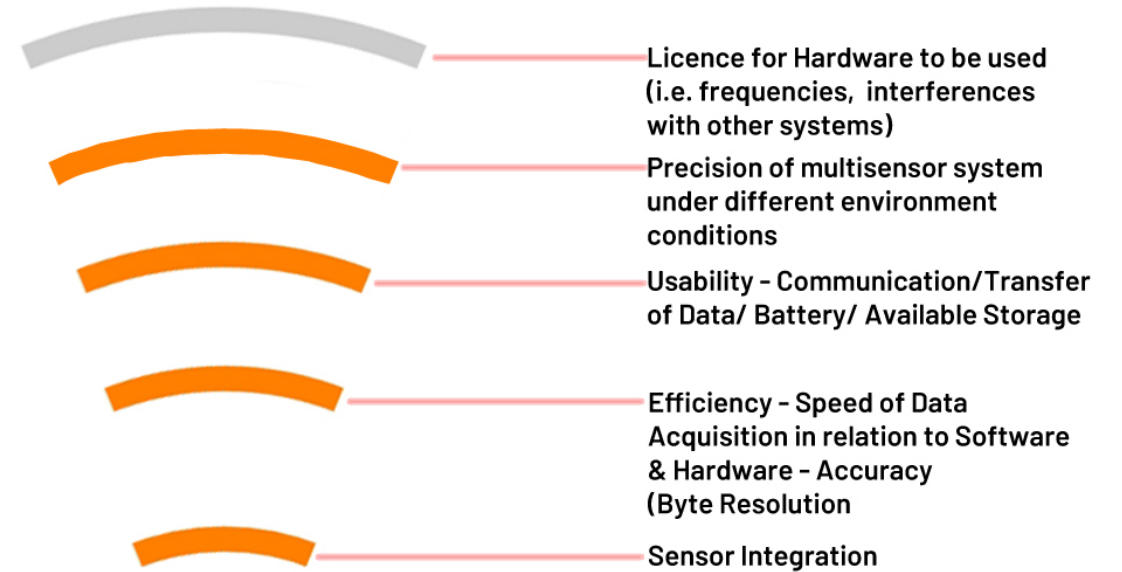
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1. For digitisation
  - Physical media
  - Backup protocol
  - Cloud access
  - Data security
2. For post digitisation
  - Requirement for archiving?
  - FAIR and CARE data compliance
  - Digital preservation strategy document

# Planning



## Software & Hardware



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### Conduct a Complexity Assessment

- Aims to reduce complexity of the digitisation effort
- Identify risks
- Double check requirements
- Reassess timeframes
- Evaluates team and expertise
- Helps to manage costs
- Starts paradata record
- Produce a Complexity radial chart

**A Complexity Assessment is your record showing due diligence and that the digitisation was undertaken in the best possible conditions presented**

## Assessing Complexity

**Complexity isn't about difficulties it's about understanding interrelations**

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# Assessing Complexity

## Complexity isn't about difficulties it's about understanding interrelations

Complexity measures how complex the task of digitisation is not the complexity of the object itself

Complexity Assessment attempts to identify and reduce or mediate risks to a digitisation effort

The VIGIE 2020/654 Study extension identifies 45+ interrelated factors that may impact a digitisation effort

The aim of a Complexity Assessment is to record the conditions under which a digitisation took place

A Complexity Assessment sets out the boundaries and understanding of the digitisation for everyone involved before the work is undertaken and what can be expected



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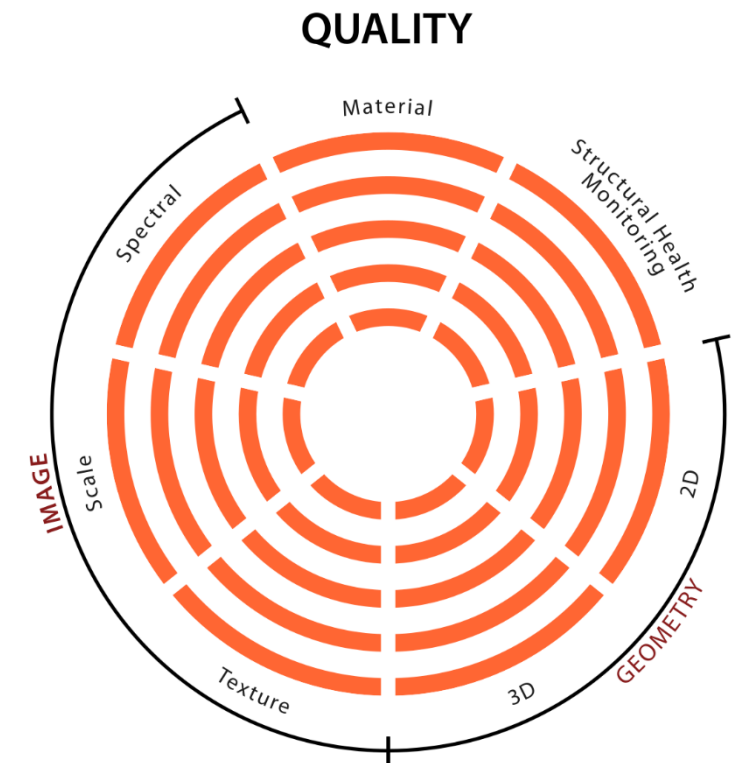
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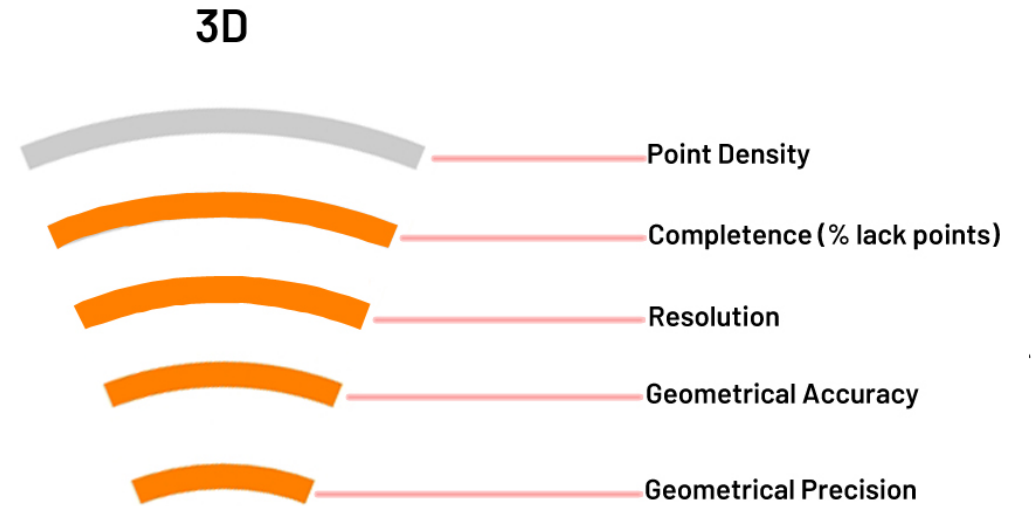
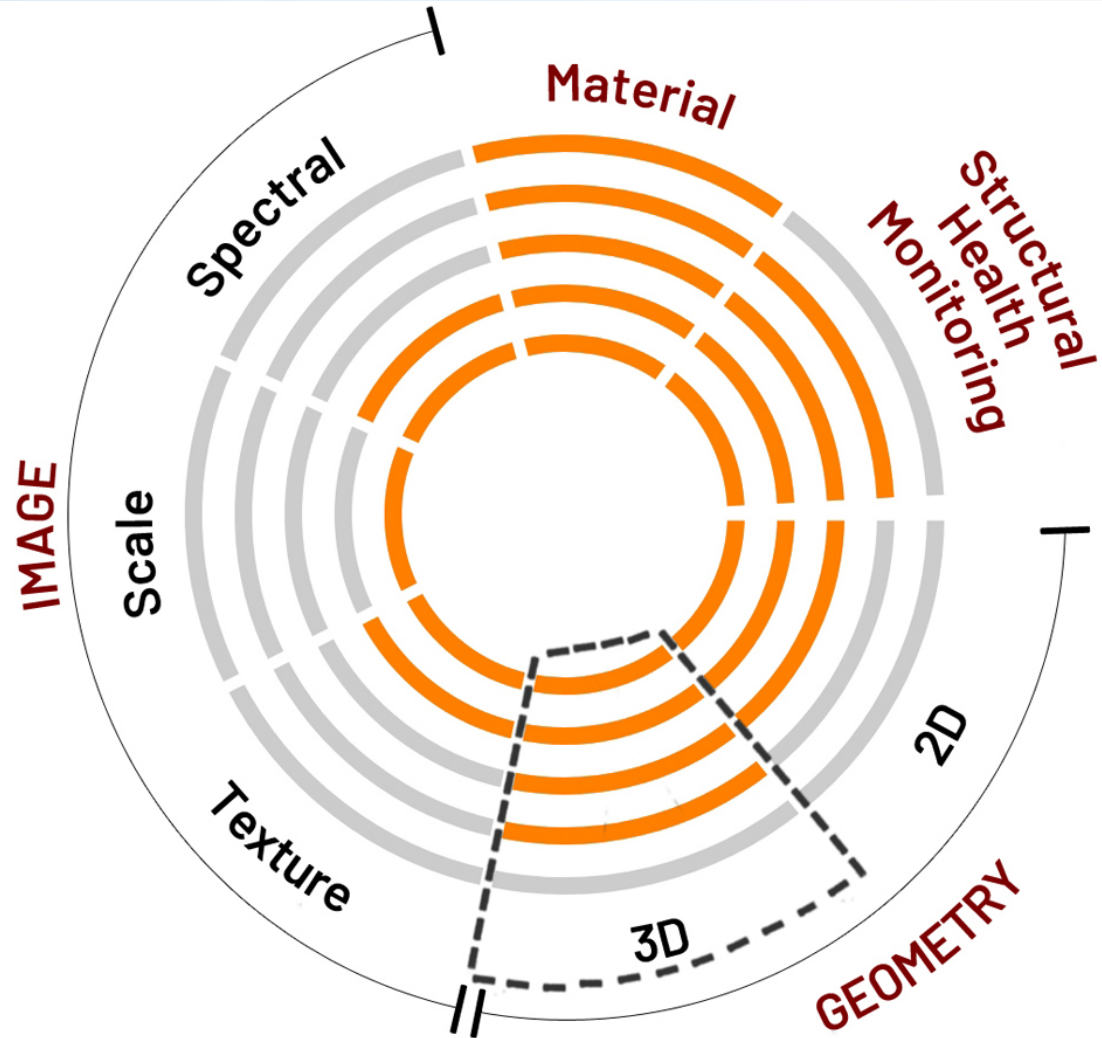
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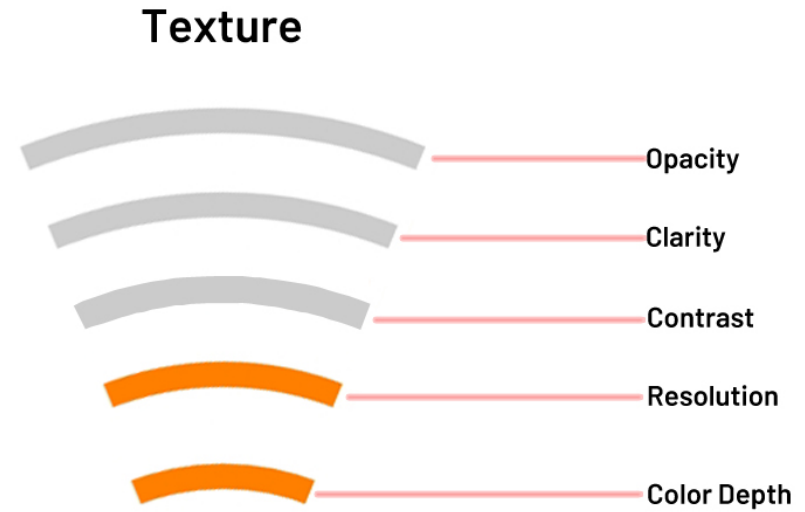
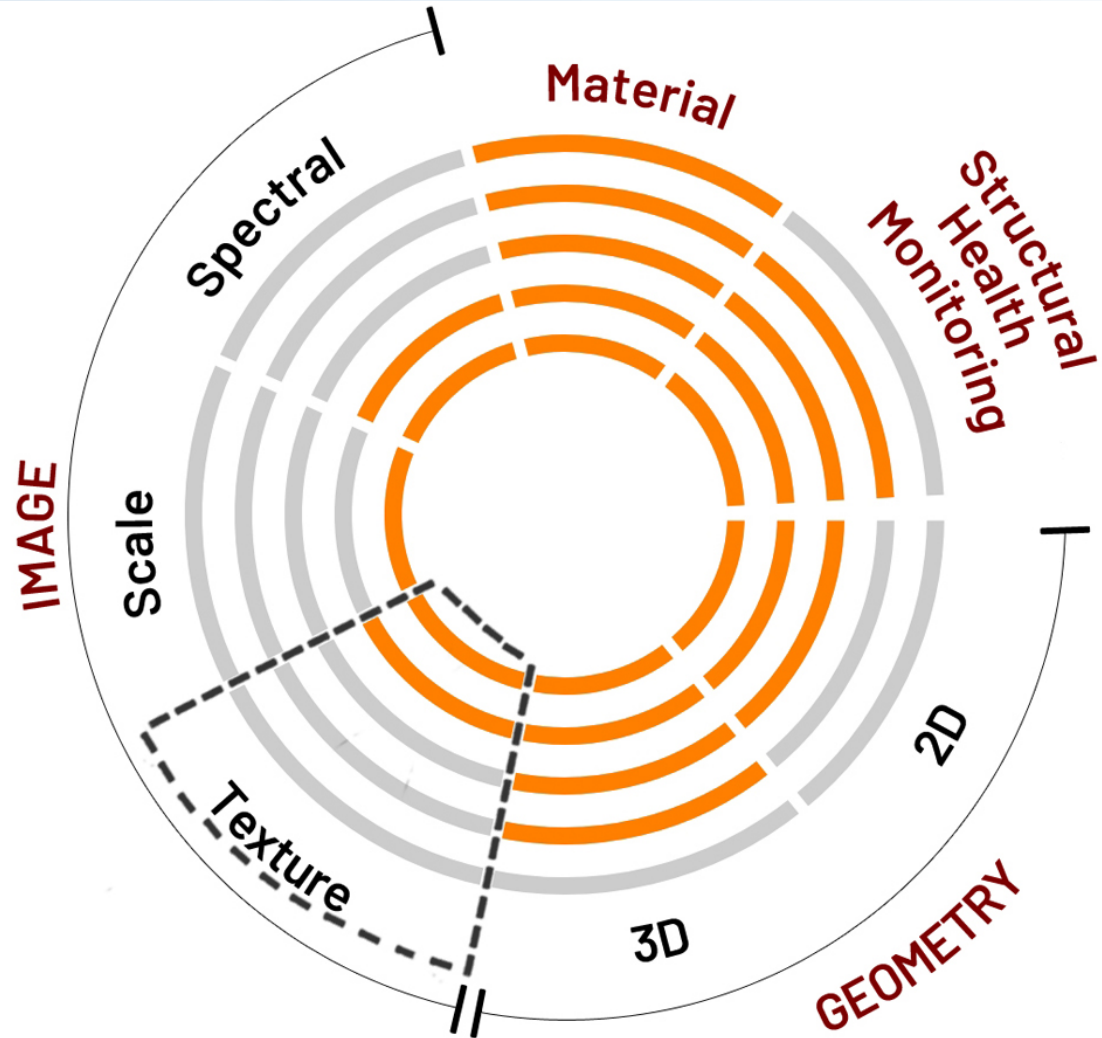
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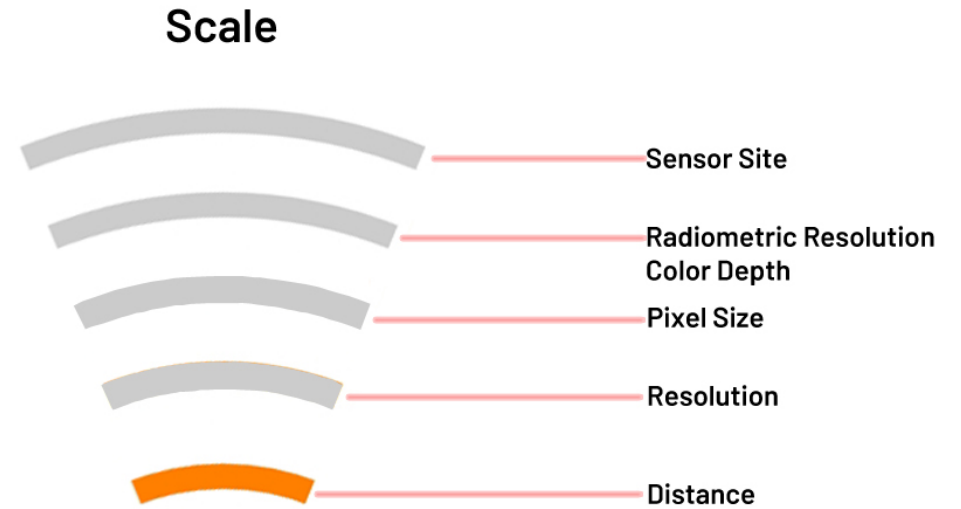
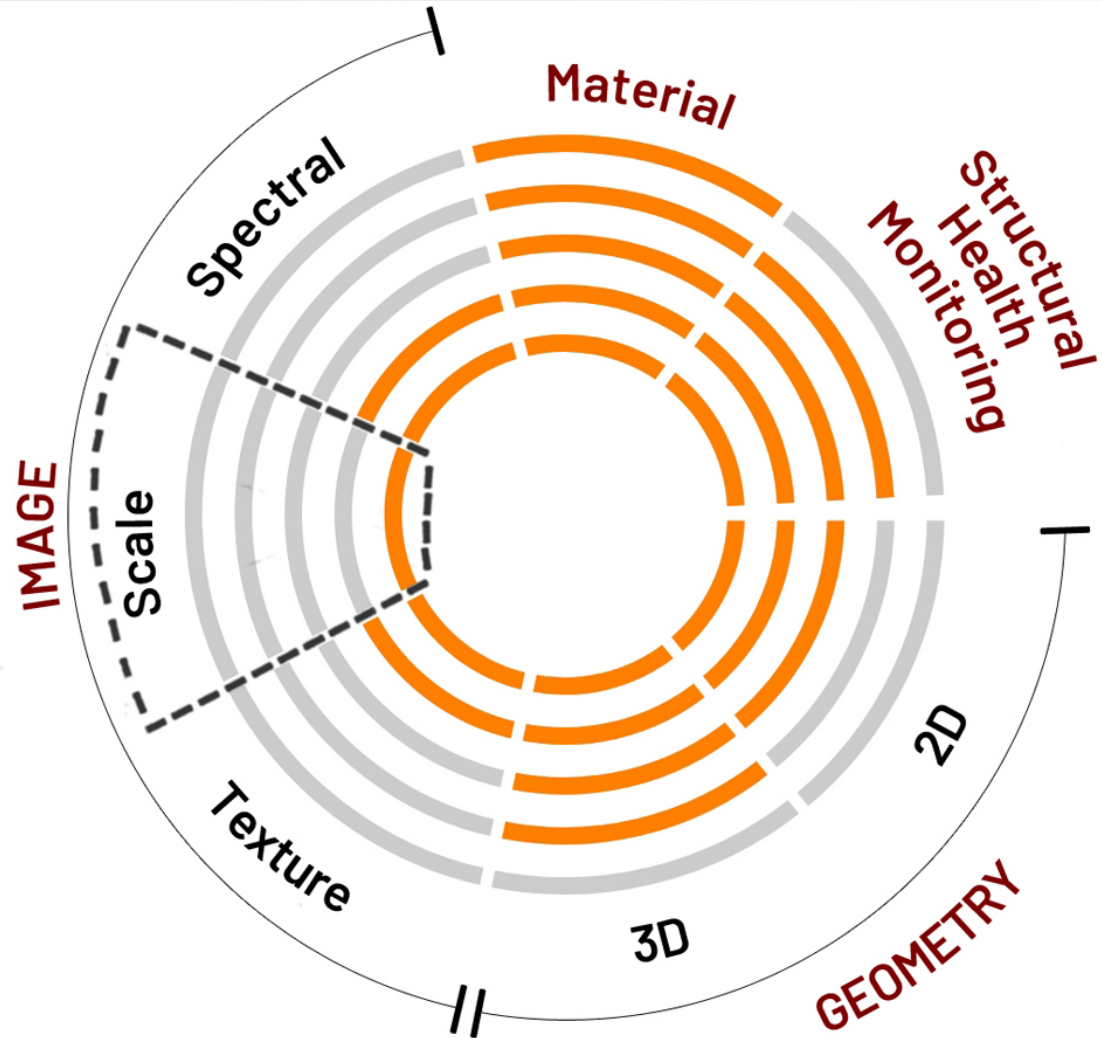
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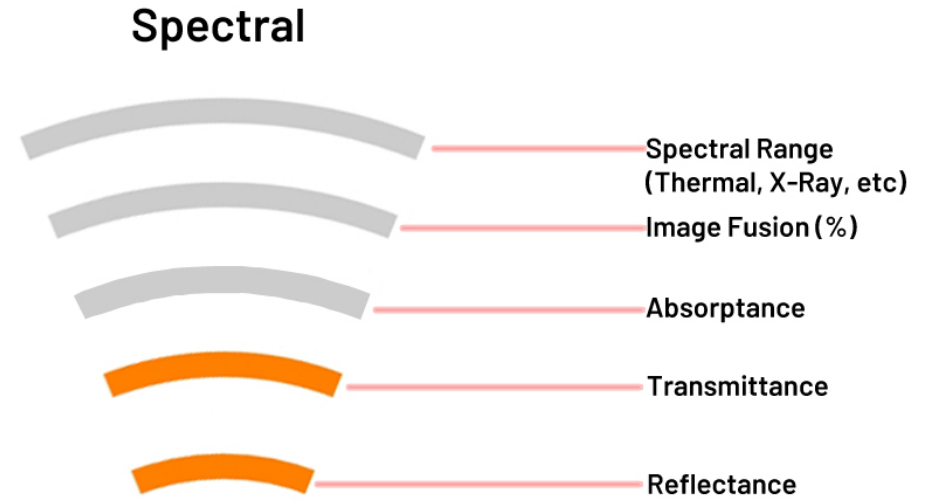
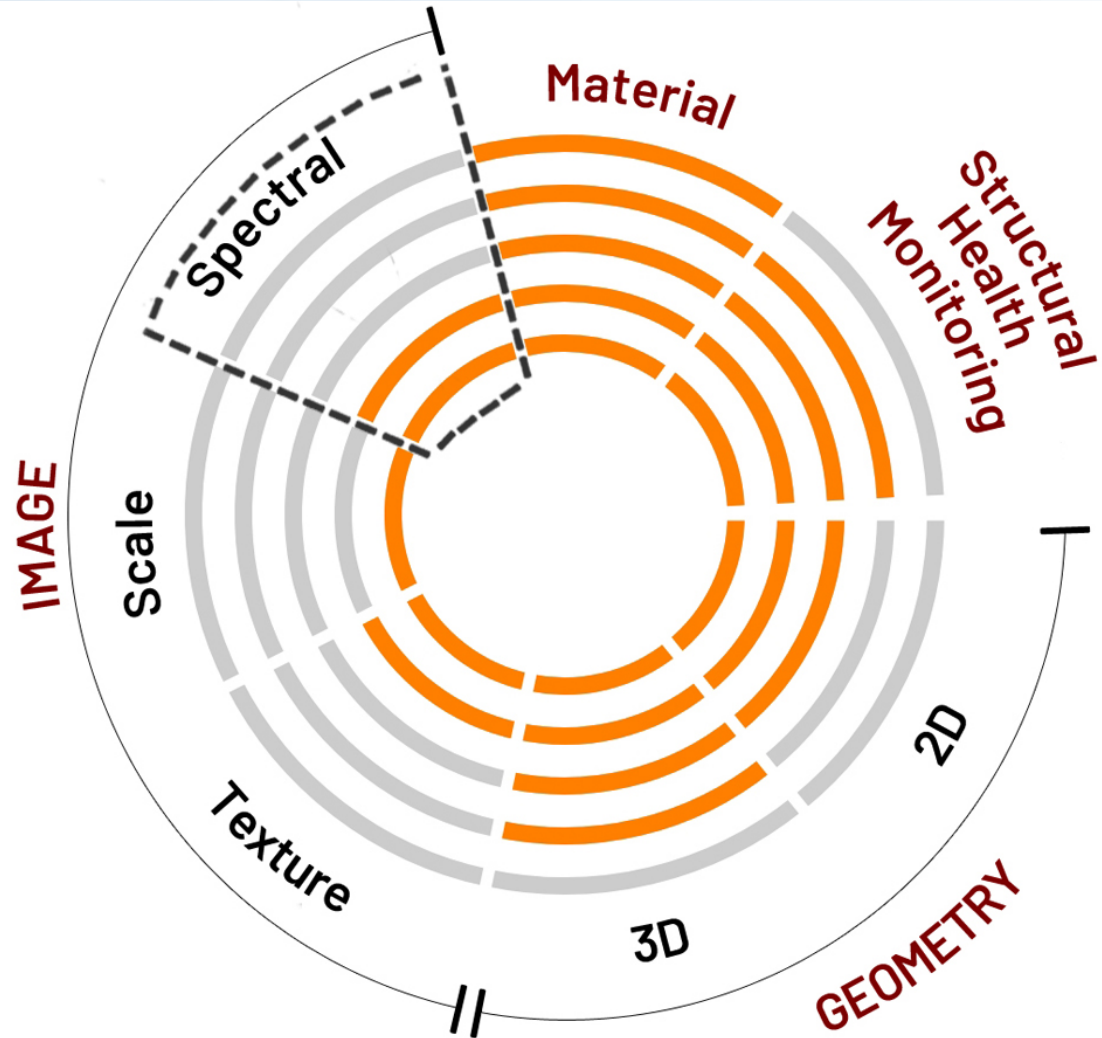
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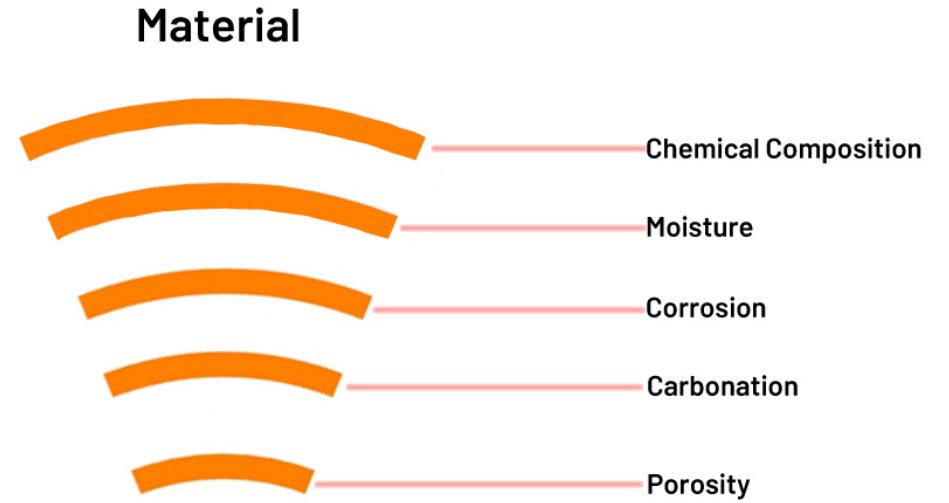
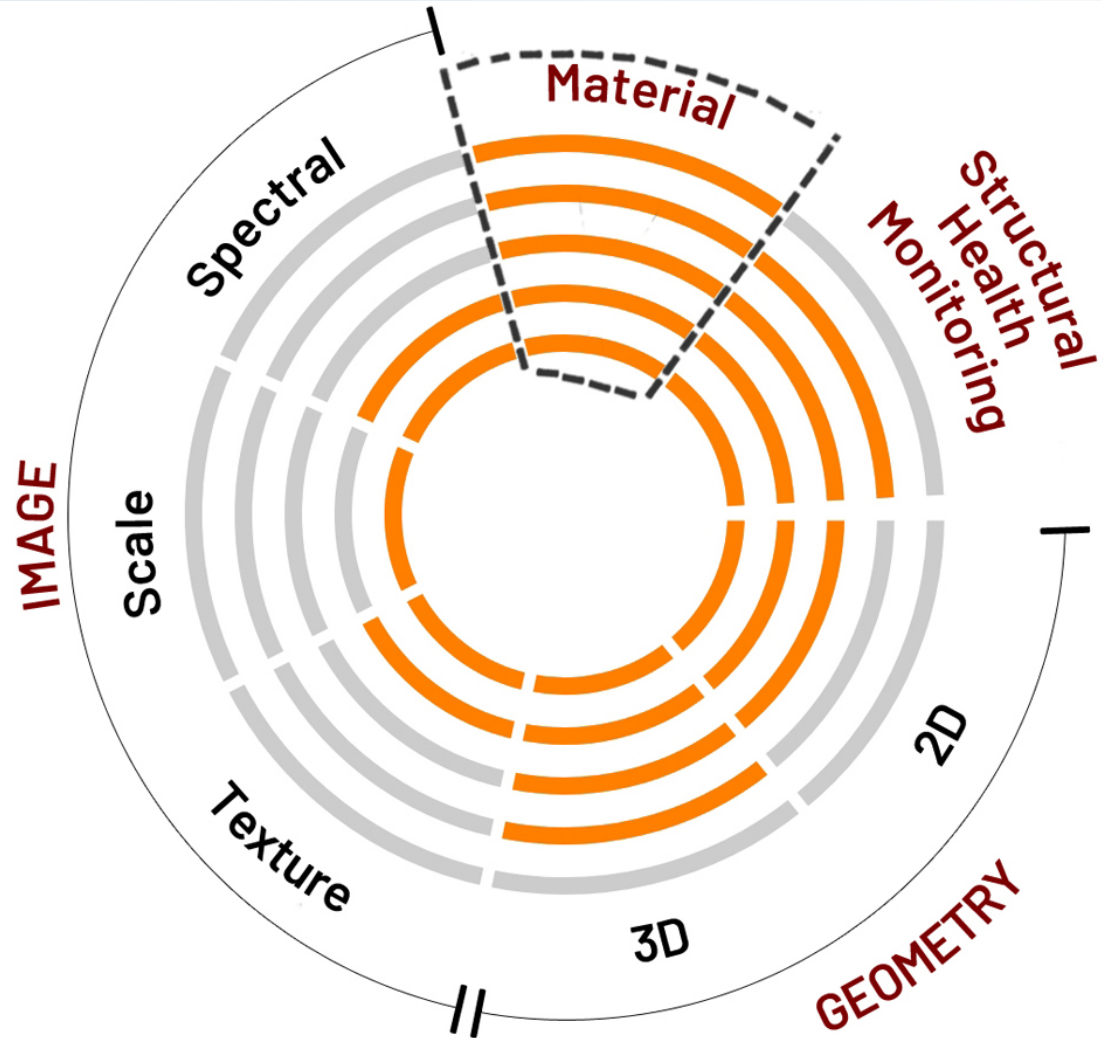
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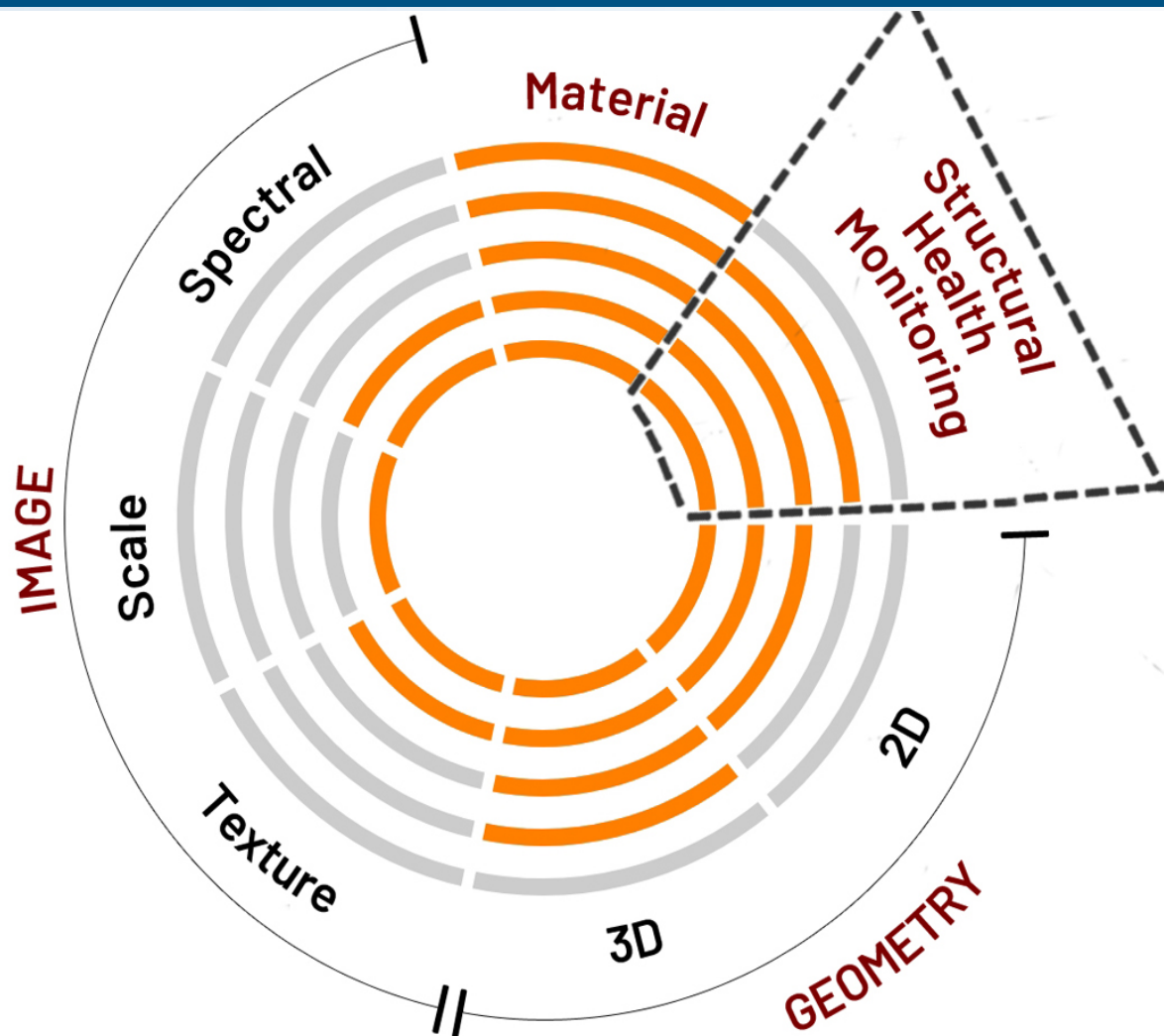
# Assessing Quality



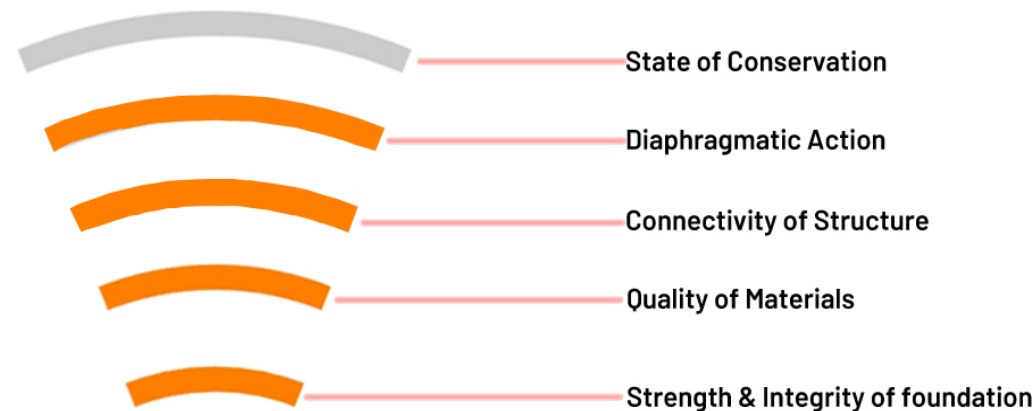
# Assessing Quality



# Assessing Quality



## Structural Health Monitoring



# Digitisation

Just point and click, right? Right?

---

## Digitisation

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# Digitisation

## Just point and click, right? Right?

1. Record detailed Paradata during the digital acquisition. Re-input exact values of any complexity measure previously estimated. Plus, any other information to describe the digitisation process.



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## Just point and click, right? Right?

1. Record detailed Paradata during the digital acquisition. Re-input exact values of any complexity measure previously estimated. Plus, any other information to describe the digitisation process.
2. Record Metadata (the descriptive details of the object itself – include preservation metadata)
3. Assess/validate accuracy resolution and error of the Raw Data output in comparison to the Stakeholder requirements and the intended use before signing off.



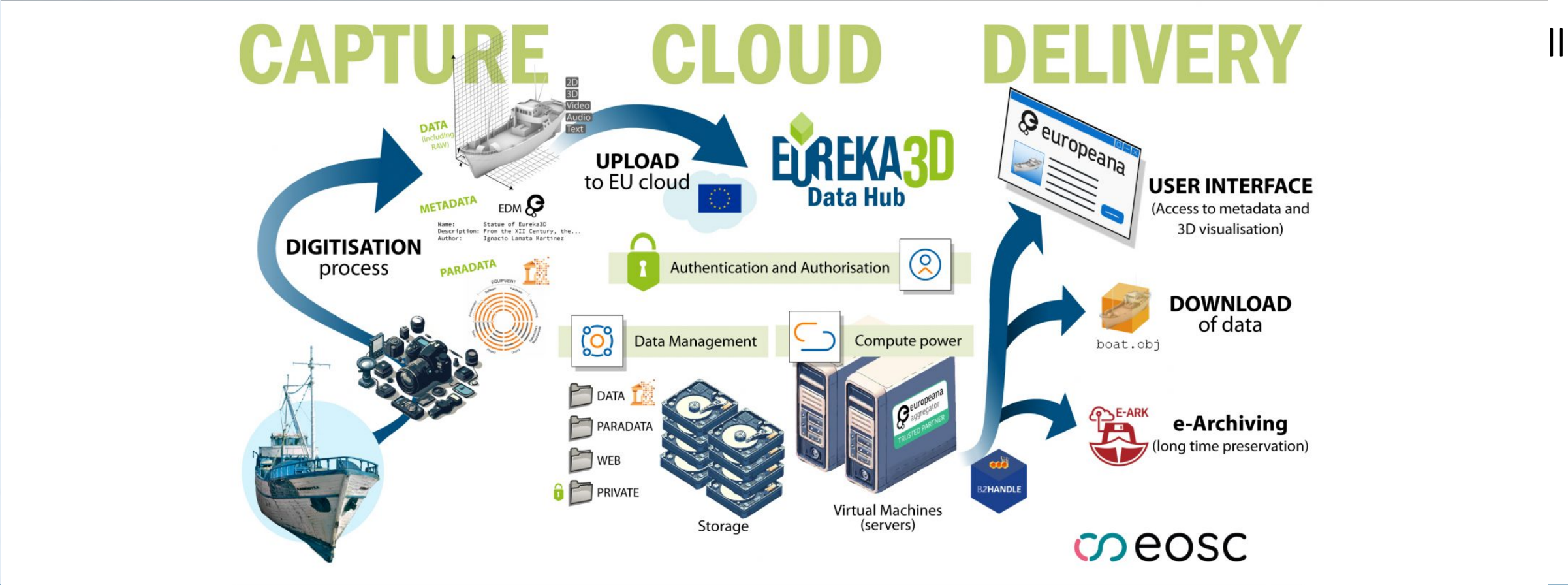
### So far, so Good, so What?

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1. Process your Raw Data into a workable 3D model. Remember you are likely to need a full resolution 3D Model and associated files stored offline for delivery to professionals, on request. Plus, an optimised 3D model that is flexible to display on a wide range of platforms (3D viewers/visualisers).
2. Create a Back-up of all your finalised Data. Remember to acquire consent if storing personal data.
3. Assign Rights Labelling to your 3D Models according to the permissions of relevant Stakeholders.
4. Publish your 3D models, Metadata and Paradata.
5. Disseminate your project to your target Stakeholders.

# Post Digitisation

So far, so Good, so What?





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